AUDIT COMMITTEE - 25TH APRIL 2023

Report of the Head of Transformation, Strategy and Performance

Part A

RISK MANAGEMENT (STRATEGIC RISK REGISTER) UPDATE

Purpose of Report

The purpose of this report is to provide the Committee with details of the Strategic Risk Register produced for the period to 2022/23.

Recommendation

The Committee notes the report.

Reason

To ensure the Committee is kept informed of progress against the Strategic Risks. Noting that should they occur they would cause the Council to be unable to operate and/or provide key services leading to a significant effect on public wellbeing.

Policy Justification and Previous Decisions

The Strategic Risk Register was approved by Cabinet on the 9th March 2023.

Cabinet resolved that the Audit Committee monitor progress against those risks on the register by receiving and considering reports on a quarterly basis.

<u>Implementation Timetable including Future Decisions</u>

Reports will continue to be submitted to the Committee on a quarterly basis.

Report Implications

The following implications have been identified for this report.

Financial Implications

None

Risk Management

There are no specific risks associated with this decision.

Background Papers: Cabinet Report 9th March 2023 – Item 12

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Part B

Background

In accordance with the work programme the Committee receives quarterly
monitoring reports regarding the Council's risk management arrangements. The
reports provide a detailed commentary against the risks included in the Strategic
Risk Register and identify any changes to the risk rating and any updated
treatments and controls.

Development of the Strategic Risk Register

- 2. In reading the risk registers attached in the appendices, it is important to understand that the 'Overall Score' shown in the first risk matrix is the risk that the Council would bear if *no* actions were taken to mitigate the risk the inherent risk. In the vast majority of cases the Council is able to operate risk mitigation processes which result in the lower 'Net Risk Score' shown in the second risk matrix it is this latter score which represents the current assessment of strategic risks faced by the Council, this is the residual risk.
- 3. The register continues to be monitored and reviewed by the Senior and Corporate Leadership Teams at the quarterly Risk Management Group (RMG) meetings, and is updated as required. The most recent meeting of the RMG was 15th March 2023.
- 4. In addition the 2023/24 Strategic Risk Register was approved by Cabinet on the 9th March 2023 item 12 refers.
- 5. The notable changes made to the Strategic Risk Register for 2023 are outlined on the table below;

Risk		Section	Details		
SR1	Business Continuity	Current Treatments and Controls	Joining Leicestershire Disctricts in recruiting a shared Countywide Business Continuity Officer		
SR2	Civil Contingencies	Planned Future Actions	Engage with National 'Mighty Oak' planning event regarding power outage		
SR3	Financial Resources	Current Treatments and Controls	Establishment of Structural Deficit Group Review the financial risks to third party contractors		
		Planned Future Treatments and Controls	Completed Action Further exploration of commercial opportunities		
SR4	Staffing	Planned Future Actions	Target date changed from December 2022 to September 2023		

Risk		Section	Details		
SR5	Governance	Planned Future Actions	Target date changed from October 2022 to April 2023		
SR6	Partnerships	Planned Future Actions	Completed Action Develop a LLR Chief Executive's Group		
SR7	Data Security	Current Treatments and Controls	ICS Manager has undertaken a qualification regarding cyber security		
SR10	External Factors	Planned Future Actions	Implementing the requirements of the Elections Act (including Voter ID)		
SR11	Housing Demand	Current Treatments and Controls Planned Future Actions	Action plan in place to support faster re-let of HRA property Work with local advice and support agencies to prevent / reduce homelessness Review of low demand (sheltered and non-sheltered) HRA properties to ensure the best use of stock Develop an action plan to support faster void turnaround / faster letting of HRA properties (temporary and long term placements) Review of Housing Needs team staffing resources ans service procedures to increase resilience and efficiency Review of Homelessnes and Rough Sleeping Reduction Strategy		

5. Attached at **Appendix A** is the updated Strategic Risk Register for 2023/24 showing highlighted areas where the above changes are made.

<u>Appendices</u>

Appendix A - Strategic Risk Register 2023/24 – Version 1



Strategic Risk Register OVERVIEW

	RISK	OWNER	INH	IERENT R	ISK	RESIDUAL RISK		
	KION	OWNER	Likelihood	Impact	Total	Likelihood	Impact	Total
SI	Risk that there is a lack of adequate business continuity and recovery arrangements, leading to major internal and/or external disruption to services in the event of an incident (i.e. major ICT fail, fire etc), resulting in injury and/or loss of life and/or reputation	Director of Finance, Governance and Contracts	3	4	12	3	3	9
SI	Risk that there is a lack of robust civil contingency arrangements established leading to a failure to respond appropriately to a major incident (e.g. flooding, terrorism etc) resulting in injury and/or loss of life	Chief Executive	4	4	16	3	3	9
SI	Risk that there is a lack of external funding and/or income generated leading to a reduction in the financial resources available for service provision and/or to fund corporate objectives resulting in not being able to delivery services or being financially solvent	Director of Finance, Governance and Contracts	3	3	9	2	3	6
SI	suppliers leading to a high number of vacancies or staff available resulting in poor service provision	Chief Executive	3	3	9	3	2	6
SI	Risk that the Council does not follow its own governance procedures leading to failure to deliver services and/or value for money and/or it can be challenged through a legal	Chief Executive	2	3	6	2	2	4



	RISK	OWNER	INH	ERENT R	ISK	RESIDUAL RISK			
		OWNLK	Likelihood	Impact	Total	Likelihood	Impact	Total	
	process leading to service delivery issues and/or reputation damage and/or criminal charges								
SR6	Risk that partnerships with key stakeholders are not developed or maintained leading to a failure to deliver shared outcomes and a lack of delivery to the public resulting in service delivery issues and/or reputational damage	Chief Executive	2	2	4	1	2	2	
SR7	Risk that adequate data sharing and data security arrangements are not implemented leading to an increase in cyber-attacks resulting in service disruption or data loss or damage	Director of Finance, Governance and Contracts	3	3	9	2	3	6	
SR8	Risk that the Council does not establish effective strategic communication arrangements leading in the public not being informed about Council activity resulting in reputational damage	Chief Executive	3	3	9	2	3	6	
SR9	Risk that the Council does not lead by example and manage the ongoing impact of climate change leading to a lower than anticipated reduction in carbon output	Chief Executive	2	3	6	2	2	4	
SR10	Risk that new legislation or external factors cause negative financial or reputational impact on the Council leading to a reduction in service provision (i.e., Environment Bill) resulting in service delivery issues and/or reputational damage	Chief Executive	3	4	12	3	3	9	
SR11	Risk that there is an inability to meet increased housing demand arising from inflationary pressures, and asylum and	Chief Executive	3	4	12	3	3	9	



RISK	OWNER	INF	IERENT R	ISK	RESIDUAL RISK		
KIOK	OWNER	Likelihood	Impact	Total	Likelihood	Impact	Total
refugee dispersal, in the context of							
constrained supply of public and private							
rented sector housing resources, leading to)						
increased homelessness and associated							
costs, services unable to meet demand, an	d						
consequential reputational damage.							



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel
SR1-Business Continuity Risk that there is a lack of adequate business continuity and recovery arrangements, leading to major internal and/or external disruption to services in the event of an incident (i.e. major ICT fail, fire etc), resulting in injury and/or loss of life and/or reputation	Strategic	 Inability to deliver key/critical services e.g.benefits, refuse collection, homelessness applications, emergency repairs. Reduction in access channels available to residents / customers i.e. contact centre, customer services, telephony 	pooulie in the state of the sta	Pood 9 Impact	Remains the same
Current Treatments and Controls	IT DisasterWebsite hoseOff-site dataStand-by geCloud baseContingence	continuity Planning Recovery Plan Sted externally Sted back-up arrangements Enerator for ICS building and back Stelephony infrastructure Stelephony planning for failure of major contestershire Disctricts in recruiting a	ractor		cer
Risk Owner	Director of Fin	ance, Governance and Contracts			
Planned Future Actions and Responsible Officer(s).	early 2023 Link to work re	wer outage) session at CLT in egarding concurrent incidents ess Continuity Plans	Responsible Officer: Head of Governance HR	and Target Date: Completed Ongoing	
, ,		rce mental health	Head of Transformati Strategy and Perform	, , ,	



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix	Residual (Cu Risk Mat	-	Direction of Travel	
SR2-Civil Contingencies Risk that there is a lack of robust civil contingency arrangements established leading to a failure to respond appropriately to a major incident (e.g. flooding, terrorism etc) resulting in injury and/or loss of life	Strategic	 Inability to respond to affected peoples' basic needs (food, shelter etc) Adverse effect on the local economy Major reputational damage and loss of public confidence Extending the recovery phase longer than necessary Dealing with the COVID pandemic will have a negative effect on the management of concurrent incidents 	Tikelihood Impact	Likelihood	9 act	Remains the same	
Current Treatments and Controls	Appropriate elRegular testinTraining and a24/7 call-out aParticipation il	 Participation in the Local Resilience Partnership and Forum (LRP and LRF) Appropriate emergency and incident planning in place Regular testing and exercising of emergency plans Training and awareness for relevant staff 24/7 call-out arrangements for senior managers (SLT / CLT) 					
Risk Owner	Chief Executive						
Planned Future Actions and Responsible Officer(s).	Description: Engage with Natinggarding power	ional 'Mighty Oak' planning event outage	Responsible Office Head of Governar HR		get Date rch 2023		



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel		
SR3 – Funding Risk that there is a lack of external funding and/or income generated leading to a reduction in the financial resources available for service provision and/or to fund corporate objectives resulting in not being able to delivery services or being financially solvent	Strategic	 Inability to meet demand for services Inability to meet statutory duties Ceasing or reducing some services 	Pood 9 Impact	Tikelihood Impact	Direction of Travel increased due to impact of the revenue from the Town Hall and Car Parks		
Current Treatments and Controls	 Treasury Ma Budget and Maintenance Monitor, cor Monitor the Active work Establishme 	 Treasury Management Strategy Budget and revenue monitoring processes Maintenance of reserves at specified required levels Monitor, consider and respond to government proposals affecting budgets and/or income Monitor the implications of the COVID pandemic on the financial situation 					
Risk Owner	Director of Fina	ance, Governance and Contracts					
Planned Future Actions and Responsible Officer(s).		ation of commercial opportunities nary pressures	Responsible Officer: Strategic Director - Commercial Development, Asset and Leisure	December 2022 Ongoing	- COMPLETED		



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		ual (Current) sk Matrix	Direction of Travel	
SR4 – Staffing Risk that the Council does not attract suitable or capable staff or resources or there is a high sickness level or there are capacity issues from contractors and suppliers leading to a high number of vacancies or staff available resulting in poor service provision	Strategic	 Inability to meet dem services Inability to meet statuduties Ceasing or reducing services 	utory	Pood 9 Impact	Likelihood	6 Impact	Remains the same	
Current Treatments and Controls	Seeking gui Councils NeMarketing the Local Govern	 Seeking guidance from established organisations such as Jobs Go Public, East Midlands Councils, District Councils Network and Logal Government Association – especially relating to services which are hard to recruit to Marketing the Council / Local Authority Local Government Pay Award – has been allocated 						
Risk Owner	Chief Executiv	Chief Executive						
Planned Future Actions and Responsible Officer(s).		of Recruitment		<u>ble Officer</u> : ransformation, Strate ormance	gy	Target Date: September 202 July 2022	23	
· · · · · · · · · · · · · · · · · · ·	they are alloca							



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		lual (Current) isk Matrix	Direction of Travel
Risk that the Council does not follow its own governance procedures leading to failure to deliver services and/or value for money and/or it can be challenged through a legal process leading to service delivery issues and/or reputation damage and/or criminal charges	Strategic	Financial damage Reputational damage Not complying with legislation	9	Impact	Likelihood	Impact	Remains the same
Current Treatments and Controls	 Annual review of the constitution Ensure that the Council's processes address the governance requirements Established governance arrangements for Risk Management, Performance Management, Projects and Programme Management Modern.gov – good democratic governance Annual governance statement Internal audit programme External Audit process 						
Risk Owner	Chief Executiv	e					
Planned Future Actions and Responsible Officer(s).	Description: Roll out of the	Modern.gov software		ole Officer: Governance and HR		Target Date: April 2023	



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel	
SR6 – Partnerships Risk that partnerships with key stakeholders are not developed or maintained leading to a failure to deliver shared outcomes and a lack of delivery to the public resulting in service delivery issues and/or reputational damage	Strategic	Reputational Damage Lack of joined up wo Damage to relationsh with partners Assess the impact of lightbulb project revieue.	rking nips the	Timpact	Poodling 2 Impact	Remains the same	
Current Treatments and Controls	 Joint working with key organisations with clearly identified terms of reference and joint outcomes Up to date contact details within partner organisations Six monthly parish clerk meetings Community Safey Partnership Review Consider Partnership Register Maintian relationships across Leicester, Leciestershire and Rutland Strategic Partner reviews Maintain an overview of the budget situation of key partners within Leicestershire 						
Risk Owner	Chief Executiv	e					
Planned Future Actions and Responsible Officer(s).	Group	R Chief Executive's ter partnerships and	Responsil Chief Exe	ble Officer: cutive	Target Date: October 2022 January 2023	- COMPLETED	



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel		
SR7 – Data Security Risk that adequate data sharing and data security arrangements are not implemented leading to an increase in cyber- attacks resulting in service disruption or data loss or damage	Strategic	 Ineffective processes sharing data with other agencies / authorities leading to data breacht agencies of public confidered potentially significant. Increased risk due to operating processes a people possibly taking documents home 	hes and nce fines the and	Likelihood Burnard	Fixelihood Impact	Direction of travel improved due to more robust treatments and controls		
Current Treatments and Controls	 Annual IT he Data protect Data Protect IT security period Policies are Information Checking the Cyber Security Increased median Review CPN 	Information sharing agreements in place with key agencies and authorities Annual IT health checks including penetration testing Data protection training and awareness for staff and councillors Data Protection Impact Assessment form developed and circulated IT security policies in place Policies are reviewed on a regular basis Information Security Group established with CLT Checking the location of data storage post Brexit – EU / UK Cyber Security insurance procured Increased move to the Cloud						
Risk Owner	Director of Fina	ICS Manager has undertaken a qualification regarding cyber security Director of Finance, Governance and Contracts						
Planned Future Actions and Responsible Officer(s).	management s	nobilise document system in Housing – to cross the authority	Respons ICS Man	sible Officer: nager	<u>Target Date:</u> April 2023			



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		ual (Current) sk Matrix	Direction of Travel
SR8 – Communication Risk that the Council does not establish effective strategic communication arrangements leading to the public not being informed about Council activity resulting in reputational damage	Strategic	 Reputational damage Adverse social media coverage Damage to relationsh with partners Damage to staff more 	nips	Ping Ping Ping Ping Ping Ping Ping Ping	Likelihood	6 Impact	Remains the same
Current Treatments and Controls	 Adequately staffed and experienced corporate communications team Communications Strategy and Plan in place Regular monitoring of all media sources Continue to expand social media use and reach 'Horizon scanning' for potential communication issues at each Corporate Leadership Team meeting and as part of the Corporate Delivery Plan setting Joint working with partners incldign LRF Comms Cells Montitor the effectiveness of communications channels and posts 						
Risk Owner	Chief Executiv	е					
Planned Future Actions and Responsible Officer(s).	Description: Completion of Communicatio	the actions within the ns Plan		sible Officer: nications Manager		Target Date: March 2023	



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		ual (Current) sk Matrix	Direction of Travel
SR9 – Climate Change Risk that the Council does not lead by example and manage the ongoing impact of climate change leading to a lower than anticipated reduction in carbon output	Strategic	Reputational damage Environmental damage		Likelihood Planct	Likelihood	4 Impact	Remains the same
Current Treatments and Controls	 Cabinet pledge regarding climate change Climate Change Action Plan Caring for the Environment as a Corporate Strategy Theme and associated actions Delivery of the new Strategy Climate Action Board established – now met 						
Risk Owner	Chief Executive						
Planned Future Actions and Responsible Officer(s).	Description: Completion of Action Plan	the Climate Change	Director of	ible Officer: of Commercial and c Development		Target Date: March 2023	



Risk Code and Title	Primary Risk Type	Potential Consequen	ices	Inherent Risk Matrix		ual (Current) sk Matrix	Direction of Travel
SR10 – External Factors Risk that new legislation or external factors cause negative financial or reputational impact on the Council leading to a reduction in service provision (i.e., Environment Act) resulting in service delivery issues and/or reputational damage	Strategic	 Financial damage Reputational damage Not complying with legislation 		Pood 12 Impact	Likelihood	9 Impact	Remains the same
Current Treatments and Controls	 Monitoring legislation through Parliament Liaise with other Districts Reviewing and understand the financial implications Regular briefings to Cabinet Implementing the requirements of the Elections Act (including Voter ID) 						
Risk Owner	Chief Executive						
Planned Future Actions and Responsible	<u>Description</u> : Environment A	ct – monitoring F	Head of Cand Envir	ole Officer: Contracts: Leisure, Wa conment / Head of y and Community Sa	aste	Target Date: Ongoing	
Officer(s).	Supported According Programme leg	gislation L		f Housing and Health		Ongoing	
	Potential Plann	iing changes F	Head of P	rianning		Ongoing	



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel	
Demand Inability to meet increased housing demand arising from inflationary pressures, and asylum and refugee dispersal, in the context of constrained supply of public and private rented sector housing resources, leading to increased homelessness and associated costs, services unable to meet demand, and consequential reputational damage.	Strategic	Financial damage Reputational damage	Tikelihood 12 Impact	Pikelihood Barana Baran	Initially established	
Current Treatments and Controls	 Review the acquisitions process for HRA property Work wth local lettings agents and landords to increase the supply of private rented sector accommodation Working with developers to provide more affordable housing through the planning system Council stock used a temporary accommodation Action plan in place to support faster re-let of HRA property Work with local advice and support agencies to prevent / reduce homelessness Review of low demand (sheltered and non-sheltered) HRA properties to ensure the best use of stock Develop an action plan to support faster void turnaround / faster letting of HRA properties (temporary and long term placements) Review of Housing Needs team staffing resources ans service procedures to increase resilience and efficiency 					
Risk Owner Planned Future Actions and Responsible	Chief Executiv			1		
Officer(s).	Description:	<u>Respo</u>	nsible Officer:	Target Date:		



Review of housing development	Head of Strategic Housing	2023/2024
strategy		
Review of Homelessnes and Rough		2023/2024
Sleeping Reduction Strategy		
Develop new HRA Asset	Director of Housing and Wellbeing	2022/23
Management Strategy in		
development.		